



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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“Building Partnerships – Building Communities”

### NOTICE OF APPLICATION

**Notice of Application:** June 18, 2018  
**Application Received:** May 23, 2018  
**Application Complete:** June 4, 2018

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**Project Name (File Number):** Upper County Maintenance Shop (PF-18-00001)

**Applicant:** Property owner – Kittitas County Public Works

**Location:** Two tax parcels, located northwest of the city of Cle Elum off of the extension Hwy 903 in Section 21 & 28, T.20N, R.15E, W.M.; Kittitas County parcel map numbers 20-15-21040-0005, and -0006

**Proposal:** Kittitas County Public Works has proposed to relocate its Upper County road maintenance operations from the current facility to the newly purchased property as described above. The project will include office space, equipment repair facilities, equipment storage facilities, sand storage facility, and on-site fueling capability.

**Materials Available for Review:** The submitted application and related filed documents may be examined by the public at the Kittitas County Community Development Services (CDS) office at 411 N. Ruby, Suite 2, Ellensburg, Washington, 98926, or on the CDS website at <http://www.co.kittitas.wa.us/cds/land-use/project-details.aspx?title=PublicFacilities&project=PF-18-00001+KCPW>

**Written Comments** on this proposal can be submitted to CDS any time prior to 5:00 p.m. on July 3, 2018. Under Title 17.62.030, Public Facility Projects are processed in an abbreviated administrative format, which does not involve a public hearing. All comments will be considered in the decision making process, and any person has the right to comment on this application and receive notification of the Community Development Services administrative decision, once made. Appeals to an administrative land use decision may be filed within 10 working days with the board of county commissioners as outline in Chapter 15A.07 of the Kittitas County Code. The current appeal fee is \$1400<sup>00</sup>. Appeal procedures can vary according to the type of decision being appealed, and are described in Kittitas County Code, Title 15A.

**Environmental Review (SEPA):** The County expects to issue a Determination of Non-Significance (DNS) for this proposal, and will use the optional DNS process, meaning this may be the only opportunity for the public to comment on the environmental impacts of the proposal. Mitigation measures may be required under applicable codes, such as Title 17 Zoning, Title 16 Subdivisions, and the Fire Code, and the project review process may incorporate or require mitigation measures regardless of whether an EIS is prepared. A copy of the threshold determination may be obtained from the County.

**Designated Permit Coordinator (staff contact):** Chelsea Benner, Contract Planner: (509) 962-7506; email at [chelsea.benner@co.kittitas.wa.us](mailto:chelsea.benner@co.kittitas.wa.us)